



**Chandra Asri**

**PT CHANDRA ASRI PETROCHEMICAL TBK**  
**Domiciled in West Jakarta**  
**(the "Company")**

**NOTICE**  
**EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS OF THE COMPANY**

To the shareholders, the Board of Directors of the Company hereby conveys the invitation of the Extraordinary General Meeting of Shareholders of the Company (the "**Meeting**"), which will be held on:

Day/Date : Monday, 8 November 2021  
Venue : Wisma Barito Pacific Tower B, M Floor  
Jl. Let. Jend. S. Parman Kav. 62-63  
Jakarta 11410  
Time : 2 PM Western Indonesian Time – Finish

**Agenda of the Meeting**

1. Approval of amendment to the Company's Articles of Association.
2. Approval of changes in the composition of Company's Board of Directors and Board of Commissioners.

**Explanation of Meeting Agenda**

1. The 1<sup>st</sup> Agenda is conducted in relation with the Company's plan to amend the provisions in Article 14 paragraph (1) and Article 18 paragraph (1) of the Company's Articles of Association, specifically related to the maximum number of members of the Board of Directors and Board of Commissioners of the Company.
2. The 2<sup>nd</sup> Agenda is conducted in relation with the Company's plan to appoint several new members in the composition of the Board of Directors and Board of Commissioners of the Company.

**Notes Regarding the Meeting**

- (i) The Company will not deliver any separate invitation to the shareholders and this Notice shall serve as an official invitation to the Company's shareholders.
- (ii) To apply a clean and healthy life behavior during the Covid-19 pandemic as stipulated in the Governor Regulation of the Special Capital Region of Jakarta Number 3 of 2021 on the Implementing Regulation of Regulation Number 2 of 2020 on the Prevention of Corona Virus Disease 2019 and in accordance with OJK Regulation No. 16/POJK.04/2020 on the Implementation of Electronic General Meeting of Shareholders of Public Companies, the Company hereby advise that the shareholders not to physically present in the Meeting and request the individual shareholders to provide an electronic power of attorney to the appointed employee of PT Raya Saham Registra ("Registra") through eASY.KSEI system managed by PT Kustodian Sentral Indonesia ("KSEI") in the link <https://akses.ksei.co.id/> ("E-Proxy").
- (iii) In the event that a shareholder is unable to provide E-Proxy, an authorization can be granted using a physical power of attorney to Registra. The form of physical power of attorney can be

downloaded directly from the Company's website (<http://www.chandra-asri.com/investor-relations/public-announcements>) from the date of this Notice until the date of the Meeting.

- (iv) Any member of the Board of Directors and the Board of Commissioners as well as the employee of the Company cannot act as the proxy of a shareholder in the Meeting.
- (v) The shareholders who are entitled to attend or be represented by E-Proxy or physical power of attorney in this Meeting are the Company's shareholders whose names are registered in the Shareholders Register of the Company on Thursday, 14 Oktober 2021 until 4 PM Western Indonesia Time and the Company's shareholders in the sub-securities account of KSEI at the market closing in the Indonesia Stock Exchange on Thursday, 14 Oktober 2021.
- (vi) The materials of Meeting's agenda and the rules of the Meeting can be downloaded directly from the Company's website (<http://www.chandra-asri.com/investor-relations/>) from the date of this Notice until the date the Meeting.
- (vii) The shareholders who have given an authorisation through E-Proxy or a physical power of attorney can still follow the proceedings of the Meeting electronically. The Company will send a link that can be accessed by the shareholders after receiving a written request from the shareholder which is submitted to e-mail address: [corporatesecretary@capcx.com](mailto:corporatesecretary@capcx.com), by attaching a copy of E-Proxy or physical power of attorney, at the soonest 5 (five) working days before the Meeting is held.
- (viii) To simplify the arrangement and keep the orderly of the Meeting as well as to apply a clean and healthy life behavior during Covid-19 pandemic, the shareholders or their proxies present in the Meeting are kindly requested to follow the Prevention Protocol of Corona Virus (Covid-19) Spread below, and shall present in the Meeting venue no later than 30 (thirty) minutes before the Meeting begins.

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### **The Prevention Protocol of Corona Virus (Covid-19) Spread**

In accordance with the applicable laws and regulations and in the effort to prevent the spread of Covid-19 virus, the Company hereby stipulate the following conditions:

- a. Considering capacity of the Meeting room and in order to maintain physical distancing, the number of participants that can present in the Meeting room is maximum 20 (twenty) persons.
- b. The shareholders or their proxies can only enter the building where the Meeting is held if they (i) can show the Covid-19 vaccine certificate through PeduliLindungi application, (ii) have a body temperature of  $\leq 37.2^{\circ}\text{C}$  and (iii) are not indicated to have symptoms of being infected with the Covid-19 virus (such as cough, fever, flu and/or others).
- c. The shareholders or their proxies shall use mask when they are in the building area where the Meeting is held and during the Meeting.
- d. The shareholders or their proxies who present in the Meeting shall bring the original Covid-19 swab test antigen or PCR (polymerase chain reaction) test results that is issued by a trusted laboratory or hospital maximum 1 (one) day before the date of the Meeting, where the results shall contain at least the name of the shareholder or their proxy who presents in the Meeting and signed by a doctor.
- e. The shareholders or their proxies shall follow health procedures, whether imposed by the Company or the building management where the Meeting is held.
- f. The shareholders or their proxies shall implement physical distancing policy according to the direction of the Meeting's officers and the building management where the Meeting is held.
- g. In the event that the shareholders or their proxies do not follow one of the provisions as described above, the Meeting's officers and/or building's security officers are entitled to prohibit the concerned shareholders or their proxies from attending or being in the Meeting room and/or the building where the Meeting is held.

If there is an amendment and/or additional information in connection with this prevention protocol of Covid-19 virus spread, the Company will announce such matters to the shareholders of the Company through Company's website.

**Jakarta, 15 October 2021**  
**PT CHANDRA ASRI PETROCHEMICAL TBK**  
**BOARD OF DIRECTORS**